

Set up 2-step verification for Office 365 with Microsoft Authenticator application

You will need to download the **Microsoft** authenticator app from the App store, Google Play or Microsoft store

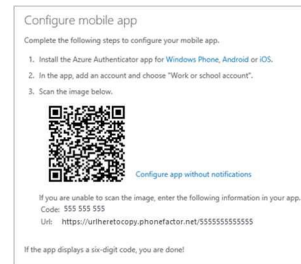
1. Sign into [Office](#) with your password like you normally do. After you choose Sign in, you'll see this page:



Choose Set it up now, select Mobile app from the dropdown menu.

Make sure 'receive notifications for verifications' is selected.

2. Wait for the configuration pop box.

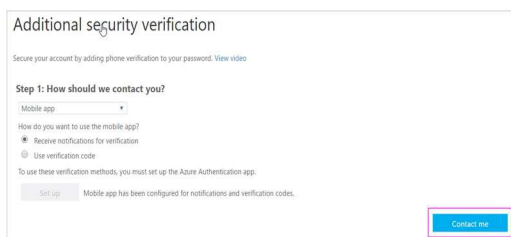


You will now need to open your Microsoft authenticator app. Select Add Account > Work or school.

Use your phone to scan the QR Square on the computer screen.

Your account will now be added automatically, a six-digit code will be displayed.

3. The computer screen will now be checking activation status once complete you can click contact me.



4. Back on the phone you will see a notification for a new sign in, Tap Approve to allow it.

